

FREQUENTLY ASKED QUESTIONS

To help you with your online application we have put together some frequently asked questions and answers. We hope it covers everything you need

How do I apply for a role with PeoplePlus?

Great news you have found a role that would like to apply for. To get started just click on current vacancies and follow the steps. You will need your CV to upload during the process.

Can I search for vacancies and apply via a smart phone or tablet?

Yes you can search easily and view all of our roles. If you cannot attach your CV to your application on a smart phone or tablet, you will need to apply via a pc or laptop.

Help, I don't have access to a PC or Laptop and need some support in applying?

Don't worry, we understand that not everyone has access to a PC or Laptop. If you cannot access a PC or Laptop please contact us.

What provisions do PeoplePlus make for people with a disability?

PeoplePlus welcomes applications from disabled candidates and are committed to making reasonable adjustments during the application process and beyond to support candidates who consider themselves to have a disability.

During the application process you will be asked if you have a disability so that we can support you during the recruitment process. However, you are not obliged to disclose this information.

Help I have forgotten my password

No problem this can be sorted. Click on current vacancies and go to the login section.

I can't see a vacancy in the location I am looking for?

We only list vacancies in the locations where we have a current vacancy. If you can't see one right now, please register your interest via Job Alerts so you will be notified when the next job comes up.

Will you give me feedback if I am not successful?

We know only too well how important feedback is! We will give feedback following face to face interviews where requested. Unfortunately due to the volume of applications we receive we are unable to offer individual feedback at CV/application stage.

I have applied online, how long does the process take, when will you make a decision?

Each role states a closing date. We aim to get back to you within two weeks, however even with all good plans and the evolving nature of our business this can sometimes take a little longer.

A vacancy I wanted to apply for is no longer visible on your website?

For some roles where the volume of applications is excessively high, we may on occasion decide to close the role earlier than initially advertised. Therefore if you see a role that interests you please don't wait for the closing date to apply.

Why do some roles require an application form to be completed?

We operate different contracts within PeoplePlus. Some of our prison based roles for example require specific details and an online application is required, whilst others will only require a CV.

Do I need to provide a covering letter with my application?

No, this is not required for the majority of our roles. Where it is required it will be clearly stated on the role profile. You will be able to upload your covering letter or any other supporting documents during the application process.

What are the hours of work?

Hours of work vary dependent upon the role and division. Full time hours are 37.5 hours per week; however the working pattern will vary dependent upon the role and can be discussed at interview stage.

Does PeoplePlus offer any part time roles?

Yes we recruit a variety of roles that are part time, this is detailed on each job profile.

What is the recruitment process?

As you would imagine with any large company the process can vary dependent upon the division and role. This may include a telephone interview, a first and second stage interview or an assessment day with Hiring Manager. Confirmation of the process for the role you are applying for will be confirmed at the first stage of selection.

I have been invited to an interview, how should I prepare?

As with any interview the more preparation you do the better! Make sure you have read and understood the Job Role Profile. Take time to think about why you are suited to this role and what previous experience you have that relates to this role.

Try and recall specific examples so you can share evidence of work you have done before, this will help you to answer competency based questions.

What apprentice roles are available within PeoplePlus?

Yes, we do recruit Apprentices. Please click on current vacancies to review current opportunities